

**Harris County Department of Education
Minutes of Regular Board Meeting
September 19, 2018**

The Harris County Board of School Trustees met in regular session on September 19, 2018 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Louis Evans, Board President, called the meeting to order at 1:06 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Louis Evans, Board President; Eric Dick, Board Vice President; Erica Lee Carter – via Skype; George Moore; Don Sumners; Diane Trautman; and Mike Wolfe

Board Members Absent: None

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Education and Enrichment; and Jonathan Parker, Assistant Superintendent for Academic Support

Danielle Bartz, Chief of Staff; Darlene Breaux, Director Research and Evaluation Institute; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Carie Crabb, Senior Director Therapy Services; Curtis Davis, Director Records Management; Jeff Drury, Director Choice Partners Cooperative; Anthony Mays, Senior Director Schools Division; Venetia Peacock, Director Head Start; Gayla Rawlinson, Director Center for Grants Development; Stephanie Ross, Director Adult Education; Melissa Smith, Board Secretary; Rosa Maria Torres, Chief Accounting Officer; Natasha Truitt, Executive Director Human Resources; Richard Vela, Senior Director Facilities; Frances Watson-Hester, Senior Director Teaching and Learning Center

Visitors: Andrea Duhon; Danyahel Norris; Colleen Vera

1. **Invocation** - Julia Andrews, Center for Safe and Secure Schools
2. **Pledge of Allegiance to the US flag** - Lynnice Hockaday, Teaching and Learning Center
3. **Pledge of Allegiance to the Texas flag** - Lynnice Hockaday, Teaching and Learning Center
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
Colleen Vera addressed the Board regarding adding a public report about Fortis Academy to next month's board agenda.
5. **Reports and presentations:**
 - A. **Superintendent Monthly Report** - *Superintendent Colbert announced that he had an opportunity to go out to some of the campuses and that schools are in good condition, gave a special recognition to the board regarding Board-approved employee raises, Mr. Colbert discussed last month's convocation, special guest speaker Andre Chapel, the theme of convocation, "Get Syced" which is used to describe those who step up to challenge and are focused in the direction they are going.*
 - B. **Announcement of award from the Association of School Business Officials International (ASBO)** for the HCDE 2017 Comprehensive Annual Financial Report (CAFR) - Jesus Amezcua, Assistant Superintendent for Business Services
 - C. **Announcement of award from the Government Finance Officers Association (GFOA)** for the 2017 Comprehensive Annual Financial Report (CAFR) - Jesus Amezcua, Assistant Superintendent for Business Services
 - D. **Presentation of 2018 Annual Achievement of Excellence in Procurement Award** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services.
 - E. **Annual update on the HCDE Center for Safe and Secure Schools Division**—Julia Andrews
 - F. **Annual update on the HCDE Teaching and Learning Center** - Frances Watson-Hester, Senior Director
 - G. **Report of the Board Feasibility Subcommittee** - Don Sumners announced that there were no updates to report on.
 - H. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
Diane Trautman reported that she was happy to represent HCDE at the State of the County Address, along with Board President Louis Evens and the rest of the HCDE administrative delegation.

- I. **Monthly Financial Reports through 08/31/2018** - Jesus Amezcua, Assistant Superintendent for Business Services

Erica Lee Carter requested to remove items 6.B.3 from the consent agenda.

Diane Trautman requested to remove items 6.B.1 and 6.B.3 from the consent agenda.

Motion made by Eric Dick, seconded by George Moore to approve remaining items on the consent agenda with the exception of items 6.B.1 and 6.B.3.

Motion passes 7-0 voting to approve the remaining items on the consent agenda with the exception of items 6.B.1 and 6.B.3.

6. **ACTION ITEMS - CONSENSUS**

A. **Consider approval of the following Business Services items:**

1. August Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for August 2018

B. **Consider approval of the following Board Meeting Minutes**

2. 08-15-2018 Board Meeting

C. **Consider ratification/approval of the following Interlocal Contracts:**

1. **Interlocal (revenue) contract for School-Based Therapy Services for FY 2019 in the aggregate amount of \$2,613,550** with Houston Independent School District (4,670 students served in FY 2017).
2. **Interlocal (expenditure) contracts for FY 2019 CASE for Kids 21st Century Community Learning Center(s) Cycle 10, Year 1, in the aggregate amount of \$624,500 with the following entities:** AAMA Charter in the amount of \$122,000 (85 students served), Sheldon ISD in the amount of \$373,500 (280 students served), and Southwest Schools in the amount of \$129,000 (110 students served).
3. **Interlocal (expenditure) contract for FY 2019 CASE for Kids 21st Century Community Learning Center Cycle 9, Year 3, in the amount of \$143,870** with the following entity: Southwest Schools (82 students served).
4. **Addendum #1 to Interlocal (revenue) contract between Academic and Behavior School East and Houston ISD** to increase the amount from \$466,900 to \$503,300 (an increase of \$36,400) for seven (7) additional units for FY2018 Extended School Year Services (ESY) Summer School (in-county \$5,200) for time period of 06/11/2018 through 07/16/2018.
5. **Addendum #1 to Interlocal (revenue) contract between Academic and Behavior School West and Houston ISD** to increase the amount from \$406,000 to \$437,200 (an increase of \$31,200) for six (6) additional units for FY 2018 Extended School Year

Services (ESY) Summer School (in-county \$5,200) for the time period of 06/11/2018 through 07/16/2018.

6. **Interlocal (revenue) contract for Center for Safe and Secure Schools with Humble Independent School District to conduct safety audits in the amount of \$70,300, effective when all parties have executed this agreement through 09/15/2020.**
 7. **Interlocal (revenue) contracts for FY 2019 in the aggregate amount of \$710,500 with Academic and Behavior School East with the following districts:** Houston ISD for twenty (20) in-county annual contracts in the amount of \$406,000 (\$20,300 each) and Pasadena ISD for fifteen (15) in-county annual contracts in the amount of \$304,500 (\$20,300 each) for the contract period of 08/27/2018 through 06/06/2019.
 8. **Interlocal (revenue) contract for FY 2019 in the aggregate amount of \$178,200 with Highpoint School East with the following districts:** Goose Creek Consolidated ISD for eighteen (18) in-county annual contracts in the amount of \$178,200 (\$9,900 each) for the contract period of 08/27/2018 through 06/06/2019.
- D. **Consider approval of the following items for the HCDE Choice Partners Cooperative:**
1. **Contract renewal option for job no. 15/066TJ for Direct Delivery of Ice Cream with the following vendors:** Dippin Dots, L.L.C. (#15/066TJ-01) and Southern Ice Cream (#15/066TJ-02) for the period 10/20/2018 through 10/19/2019.
 3. **Contract renewal option for job no. 15/060JN for Third Party Code Inspection Services with the following vendor:** Bureau Veritas North America, Inc. (#15/060JN-01) for the period 10/20/2018 through 10/19/2019.
 4. **Contract renewal option for job no. 15/065KC for Affordable Care Act (ACA) Auditing/Reporting Services with the following vendor:** Eligibility Tracking Calculators, LLC (#15/065KC-02) for the period 10/20/2018 through 10/19/2019.
 5. **Contract renewal option for job no. 16/059KH for Student Information System with the following vendor:** Focus School Software (#16/059KH-01) for the period 10/18/2018 through 10/17/2019.
 6. **Contract renewal option for job no. 17/049KD for Financial and Operations Analysis, Evaluation and Reporting Software with the following vendor:** OpenGov, Inc. (#17/049KD-01) for the period 10/18/2018 through 10/17/2019.
 7. **Contract award for job no. 18/060JN for JOC-IDIQ Services for All Trades and Related Items for the following vendors:** Atlas Universal Roofing, Inc. dba Atlas Universal, Inc. (#18/060JN-01); Blue Ox Construction, Inc. (#18/060JN-02); Business Flooring Partners, LLC (#18/060JN-03); Cary Services, Inc. (#18/060JN-04); Choice! Energy Services Retail, LP (#18/060JN-05); Cook Mechanical, Inc. (#18/060JN-06); D&G Quality Roofing, Inc. (#18/060JN-07); Dura Pier Facilities Services, Ltd. dba Facilities Sources (#18/060JN-08); Floors 2 Adore, LLC (#18/060JN-09); Foster Fence, Ltd (#18/060JN-10); Emcor-Gowan, Inc. dba Gowan, Inc. (#18/060JN-11); J.R. Jones Roofing (#18/060JN-12); Lee Construction & Maintenance Company dba LMC

Corporation (#18/060JN-13); Reliable Commercial Roofing Services, Inc. (#18/060JN-14); SETEX Construction Corporation (#18/060JN-15); Unify Energy Solutions, LLC (#18/060JN-16), and Westco Ventures, LLC (#18/060JN-17) for the period 09/19/2018 through 09/18/2019.

8. **Contract award for job no. 18/056KD for Technology Hardware, Software and Services for the following vendors:** 3P Learning Inc. dba 3P Learning (#18/056KD-01); ACCO Brands Corporation dba ACCO Brands USA, LLC (#18/056KD-02); Agular Systems, Inc. (#18/056KD-03); Audio Optical Systems of Austin (#18/056KD-04); Avaya, Inc. (#18/056KD-05); BAK USA Technologies Corporation (#18/056KD-06); Best Buy Stores, L.P. dba Best Buy for Business (#18/056KD-07); Birch Cline Technologies (#18/056KD-08); Brainchild Unlimited, Inc. (#18/056KD-09); ByteSpeed, LLC (#18/056KD-10); CAP5 Technology Solutions, LLC dba CAPFIVE Technology Solutions (#18/056KD-11); CASE Systems, Inc. (#18/056KD-12); CDW, LLC (#18/056KD-13); ClassLink, Inc. (#18/056KD-14); Critical Infrastructure Solutions (CIS), LLC (#18/056KD-15); Cypher Security, LLC (#18/056KD-16); Data Projections, Inc. (#18/056KD-17); DataVox, Inc. (#18/056KD-18); Digi International, Inc. (#18/056KD-19); Discovery Education Resources, LLC dba Diverse Education Resources (#18/056KD-20); doc2e-file, Inc. (#18/056KD-21); Education Networks of America, Inc. dba ENA Services, LLC (#18/056KD-22); Electronic Recyclers International, Inc. (#18/056KD-23); Double M Laser Projects, Inc. dba Enhanced Laser Products (#18/056KD-24); eRate 360 Solutions, LLC (#18/056KD-25); Formative Loop, Inc. (#18/056KD-26); Technology Asset LLC, dba Global Asset (#18/056KD-27); HiEd, Inc. (#18/056KD-28); 5205 Limited Partnership dba Houston Communications, Inc. (#18/056-KD-29); Insight Investments, LLC (#18/056KD-30); Insource Technology Direct, LLC (#18/056KD-31); Intech Southwest Services, LLC (#18/056-KD-32); Intervene, LLC (#18/056KD-33); iTech Enterprises, LLC dba iTech Solutions (#18/056KD-34); Sciquest, Inc. dba Jaggaer (#18/056KD-35); Message Logix, Inc dba K12 Alerts (#18/056KD-36); LyncVerse Technologies (#18/056KD-37); MicroTechnologies, LLC dba MicroTech (#18/056KD-38); Nearpod, Inc. (#18/056KD-39); Netsync Network Solutions (#18/056KD-40); Network Cabling Services, Inc. (#18/056KD-41); Southeast Texas Horizons, LLC dba New Horizons CLC of Houston (#18/056KD-42); Nuemman, LLC (#18/056KD-43); NWN Corporation (#18/056KD-44); Optimum Consultancy Services, LLC (#18/056KD-45); Panorama Education, Inc. (#18/056KD-46); PCCare, Inc. (#18/056KD-47); PCMG, Inc. dba PCM Gov, Inc. (#18/056KD-48); Pinnacle Office Group, Inc. (#18/056KD-49); Kinetric, Inc. dba PolyPrinter (#18/056KD-50); Prologic Technology Systems, Inc. (#18/056KD-51); PS Lightwave, Inc. dba Pure Speed Lightwave (#18/056KD-52); R3 Collaboratives, Inc. (#18/056KD-53); Asset Management & Disposal, Inc. dba RetirePC.com (#18/056KD-54); Revolution Data Systems, LLC (#18/056KD-55); Set Solutions, Inc. (#18/056KD-56); SHI-Government Solutions, Inc. (#18/056KD-57); Shmoop University, Inc. (#18/056KD-58); Stanley Convergent Security Solutions, Inc. (#18/056KD-59); SuccessEd, LLC (#18/056KD-60); Technical Laboratory Systems, Inc. (#18/056KD-61); VeriTrust Corporation (#18/056KD-62); Virtucom, Inc. (#18/056KD-63); Waypoint Business Solutions, LLC (#18/056KD-64), Webrevelation, Inc. (#18/056KD-65),

and Precision Micrographics, Inc. dba Precision Micrographics and Imaging, Inc. (#18/056KD-66) for the period 09/19/2018 through 09/18/2019.

9. **Contract award for job no. 18/058KC for Educational Materials and Related Items for the following vendors:** ACE Educational Supplies, Inc. (#18/058KC-01); Achieve 3000, Inc. (#18/058KC-02); Adventures in Learning, LLC (#18/058KC-03); Apple Books (#18/058KC-04); Carnegie Learning, Inc. (#18/058KC-05); CEV Multimedia, Ltd (#18/058KC-06); Conn Education, Inc. dba Classroom Library Company (#18/058KC-07); CodeMonkey Studios, Inc. (#18/058KC-08); Earlychildhood, LLC dba Discount School Supply (#18/058KC-09); Dynastudy, Inc. (#18/058KC-10); Eric Armin, Inc. dba EAI Education (#18/058KC-11); Frog Street Press, LLC (#18/058KC-12); GameSalad, Inc. (#18/058KC-13); The Creative Company, dba J. Appleseed (#18/058KC-14); Kaplan Early Learning Company (#18/058KC-15); Lab Resources, Inc. (#18/058KC-16); Lakeshore Equipment Company dba Lakeshore Learning Materials (#18/058KC-17); Lectorum Publications, Inc. (#18/058KC-18); LightSail, Inc. (#18/058KC-19); Mentoring Minds, L.P. (#18/058KC-20); Mometrix Media, LLC (#18/058KC-21); Nasco Education, LLC dba Nasco (#18/058KC-22); NWEA dba Northwest Evaluation Association (#18/058KC-23); OTC Brands, Inc. dba Oriental Trading Company (#18/058KC-24); Peoples Education dba Mastery Education (#18/058KC-25); Pitsco Education (#18/058KC-26); Public Missiles Limited (#18/058KC-27); QEP, Inc. dba QEP Professional Books (#18/058KC-28); Rally! Education (#18/058KC-29); Rhythm Band Instruments, LLC (#18/058KC-30); S&S Worldwide (#18/058KC-31); Saddleback Educational, Inc. (#18/058KC-32); School Specialty, Inc. (#18/058KC-33); Studies Weekly, Inc. dba American Legacy Publishing (#18/058KC-34); Sundance Newbridge, LLC (#18/058KC-35); Teacher Created Materials, Inc. (#18/058KC-36); Teacher Heaven, Inc. (#18/058KC-37); The Reading Warehouse, Inc. (#18/058KC-38); VuTech Display Systems (#18/058KC-39), and Cox Subscriptions, Inc. dba WT Cox Information Services (#18/058KC-40) for the period 09/19/2018 through 09/18/2019.
 10. **HCDE Interlocal Agreements with:** Houston County, Crockett, Texas; Lake Washington Institute of Technology, Kirkland, Washington; Pima County, Tuscon, Arizona; Texas A&M University-Texarkana, Texarkana, Texas; Eagle Pass Independent School District, Eagle Pass, Texas; City of Falfurrias, Falfurrias, Texas, and Lubbock Independent School District, Lubbock, Texas.
- E. **Consider approval of the following items for Internal Purchasing:**
1. **Contract award for job no. 18/055KJ - 03 for Contracted Services for Teaching Learning Center to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Action Potential Learning, Imagiread, Center for Student Achievement Solutions, Dr. Patricia Morales ELL Services, DrB!Real Educational Services, Joyce Davis/Erin Whitney, and Houghton Mifflin Harcourt Publishing Company for the period of 10/01/2018 through 09/30/2023 (subject to annual appropriations of funding).

2. **Contract award for job no. 18/063YR for Contracted Services for Classification and Compensation Study to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** CPS HR Consulting (Cooperative Personnel Services) and Texas Association of School Boards, Inc. (TASB) for the period of 09/19/2018 through 09/18/2023 (subject to annual appropriations of funding).
 3. **Contract award for job no. 18/062IA - Professional Development and Training for Human Resources and Business Services to the proposers offering the best value to HCDE** and meeting the specifications outlined in the proposal: DeDe Church & Associates, Dr. Mary E. White International, E-Colors in Education, JER HR Group, LLC., Joyce Davis/Erin Whitney, New Horizons Houston, Parker and Jamison, Stone Oak Solutions, and Walsh, Gallegos, Trevino, Russo & Kyle for the period of 10/01/2018 through 09/30/2023 (subject to annual appropriations of funding).
- F. **Consider approval of the following Revenue Agreements:**
1. **Consider approval of Certification Contribution Agreement (Revenue Agreement) between the HCDE CASE for Kids Division and the Gulf Coast Workforce Board** for the period of 10/01/2018 through 09/30/2019. HCDE will certify \$1,500,000 to receive matching funds from the Gulf Coast Workforce Board for the CASE Partnership Project in the amount of \$1,753,386.
- 6.B. **Consider approval of the following Board Meeting Minutes**
1. 07-18-2018 Special Board Meeting
Motion made by Eric Dick, seconded by George Moore to approve 07-18-2018 Special Board Meeting minutes.
Motion passes with 5-2 voting to approve, with Erica Lee Carter and Diane Trautman abstaining.
 3. 09-05-2018 Budget Workshop
Motion made by Eric Dick, seconded by George Moore to approve 09-05-2018 Special Board Meeting minutes.
Motion passes with 5-2 voting to approve, with Erica Lee Carter and Diane Trautman abstaining.
7. **ACTION ITEMS - NON-CONSENSUS**
- A. **Discussion of "Truth in Taxation" calculations, Effective Tax Rate, Rollback Tax rate and approval of Tax Rate for Fiscal Year 2018-2019. Consider a proposed Tax Rate of \$0.005190 per \$100 assessed property value for Tax Year 2018 (Fiscal Year 2018-2019).** The Effective Tax Rate has been calculated at \$0.005279 per \$100 assessed property value. The recommended tax rate is below the Effective

Tax Rate. If approved, the proposed tax rate will not require additional public hearings and notices.

Motion made by Mike Wolfe, seconded by Eric Dick to adopt tax rate that would bring in the same amount of revenue as the previous year.

Motion to call the question made by Mike Wolfe, seconded by Don Sumners.

Motion to call the question fails with 2-5 voting to call the question, with Erica Lee Carter, Diane Trautman, Louis Evans, Eric Dick and George Moore voting nay.

Mike Wolfe and Eric Dick agreed to withdraw the motion to consider the item at a later point in the meeting.

- B. **Consider assigning a member of the HCDE Board as the Texas Association of School Boards (TASB) delegate and another as the alternate for the TASB annual assembly**, to be held in conjunction with the TASA/TASB Convention September 28-30, 2018, in Austin, Texas.

Motion made by Louis Evans, seconded by Mike Wolfe to approve Vice President Dick to serve as the delegate for the TASB annual assembly, to be held in conjunction with the TASA/TASB Convention September 28-30, 2018, in Austin, Texas.

Motion passes with 7-0 voting to approve. No alternative delegate was selected.

- C. **Consider acceptance of the Notice of Award - for Early Head Start Child Care Partnerships (EHS-CCP) from the Department of Health and Human Services (HHS) Administration for Children and Families (AFC)** in the amount of \$2,109,825, for Early Head Start operations and \$50,000, for training and technical assistance for the 09/01/2018-08/31/2019 budget period.

Motion made by Eric Dick, seconded by Diane Trautman to accept the Notice of Award - for Early Head Start Child Care Partnerships (EHS-CCP) from the Department of Health and Human Services (HHS) Administration for Children and Families (AFC) in the amount of \$2,109,825, for Early Head Start operations and \$50,000, for training and technical assistance for the 09/01/2018-08/31/2019 budget period.

Motion passes with 7-0 voting to approve.

- D. **Consider approval of the submission of the HCDE Area I Head Start 2019 Continuation Grant Request** to the Department of Health and Human Services (HHS) Administration for Children and Families (AFC) for funding in the amount of \$12,615,175 for the project period of 01/01/2019 through 12/31/2019.

Motion made by Eric Dick, seconded by Mike Wolfe to approve the submission of the HCDE Area I Head Start 2019 Continuation Grant Request to the Department of Health and Human Services (HHS) Administration for Children and Families (AFC) for funding in the amount of \$12,615,175 for the project period of 01/01/2019 through 12/31/2019.

Motion passes with 7-0 voting to approve

- E. **Consider approval of the second amendment to the lease agreement for Baytown Head Start** located at 323 Massey Tompkins Road, Baytown, Texas 77521, to extend the completion date from 08/31/2018 to 12/31/2018 (fully funded by the Head Start/Early Head Start grants).

Motion made by Eric Dick, seconded by Mike Wolfe to approve the second amendment to the lease agreement for Baytown Head Start located at 323 Massey Tompkins Road, Baytown, Texas 77521, to extend the completion date from 08/31/2018 to 12/31/2018 (fully funded by the Head Start/Early Head Start grants).

Motion passes with 7-0 voting to approve

- F. **Consider approval of the list of teacher appraisers for the Schools Division:** Each teacher will be evaluated by a Harris County Department of Education Board approved appraiser using the HCDE Local assessment: Texas Teacher Evaluation and Support System (T-TESS).

Motion made by Eric Dick, seconded by George Moore to approve the list of teacher appraisers for the Schools Division: Each teacher will be evaluated by a Harris County Department of Education Board approved appraiser using the HCDE Local assessment: Texas Teacher Evaluation and Support System (T-TESS).

Motion passes with 7-0 voting to approve.

- H. **Consider approval of Service Contracts for job no. 15/053KJ for Choice Partners Consulting Services with the following vendors:** Elder Consulting in an amount not to exceed \$63,000 (including approved reimbursable expenses up to \$7,000) and F&S Calhoun Consulting, Inc. in an amount not to exceed \$63,000 (including approved reimbursable expenses up to \$11,000) for the period of 10/01/2018 through 08/31/2019.

Motion made by Eric Dick, seconded by Diane Trautman to approve the Service Contracts for job no. 15/053KJ for Choice Partners Consulting Services with the following vendors: Elder Consulting in an amount not to exceed \$63,000 (including approved reimbursable expenses up to \$7,000) and F&S Calhoun Consulting, Inc. in an amount not to exceed \$63,000 (including approved reimbursable expenses up to \$11,000) for the period of 10/01/2018 through 08/31/2019.

Motion passes with 7-0 voting to approve.

- I. **Consider approval Service Contracts for job no. 18/034MR for Choice Contracted Services with the following vendors:** Ann Marie Harbour in an amount not to exceed \$70,000 (including approved reimbursable expenses up to \$11,500) and Robert Marraro Consulting, Inc. in an amount not to exceed \$66,000 (including approved reimbursable expenses up to \$10,000) for the period of 10/01/2018 through 08/31/2019.

Motion made by Mike Wolfe, seconded by Eric Dick to approve Service Contracts for job no. 18/034MR for Choice Contracted Services with the following vendors: Ann Marie Harbour in an amount not to exceed \$70,000 (including approved reimbursable

expenses up to \$11,500) and Robert Marraro Consulting, Inc. in an amount not to exceed \$66,000 (including approved reimbursable expenses up to \$10,000) for the period of 10/01/2018 through 08/31/2019.

Motion passes with 7-0 voting to approve.

The Board entered into Executive Session at 2:12 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. **Employment:**
Assistant Principal, Highpoint School East
Registered School Nurse, ABS East and Highpoint School East
 - B. **Obtain legal advice regarding TEA complaint**
 - C. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.**

The Board entered into Open Session at 2:56 p.m.

9. **RECONVENE** for possible action on items discussed in executive session
 - A. **Employment:**
Assistant Principal, Highpoint School East
Registered School Nurse, ABS East and Highpoint School East

Motion made by Eric Dick, seconded by Diane Trautman to approve employment of an Assistant Principal, Highpoint School East and a Registered School Nurse, ABS East and Highpoint School East.

Motion passes 7-0 voting to approve.
7. A. **Discussion of "Truth in Taxation" calculations, Effective Tax Rate, Rollback Tax rate and approval of Tax Rate for Fiscal Year 2018-2019. Consider a proposed Tax Rate of \$0.005190 per \$100 assessed property value for Tax Year 2018 (Fiscal Year 2018-2019).** The Effective Tax Rate has been calculated at \$0.005279 per \$100 assessed property value. The recommended tax rate is below the Effective Tax Rate. If approved, the proposed tax rate will not require additional public hearings and notices.

Motion made by Mike Wolfe, seconded by Eric Dick to postpone item 7.A. until the October board meeting.

Motion made by Don Sumners, seconded by Mike Wolfe to call the question.

Motion fails with 1-5-1 voting to call the question, with Erica Lee Carter, Diane Trautman, Louis Evans, Eric Dick and George Moore voting nay, and Don Sumners abstaining.

Motion to postpone item 7.A. until October board meeting fails with 3-4 voting to postpone, with Erica Lee Carter, Diane Trautman, Louis Evans, and George Moore voting nay.

Motion made by Mike Wolfe, seconded by Eric Dick to adopt a tax rate that would bring in the same amount of revenue as the previous year – a rate of \$0.005090.

Motion to adopt a tax rate that would bring in the same amount of revenue as the previous year – a rate of \$0.005090 fails with 1-4-2, voting to adopt, with Erica Lee Carter, Diane Trautman, Louis Evans, and George Moore voting nay, and Don Sumners and Eric Dick abstaining.

Motion made by Diane Trautman, seconded by Eric Dick to approve a Tax Rate of \$0.005190 per \$100 assessed property value for Tax Year 2018 (Fiscal Year 2018-2019).

Motion passes with 6-1 voting to approve, with Mike Wolfe opposing.

10. **INFORMATION ITEMS**

A. **Human Resources Information Items**

B. **August 2018 Employee Count**

C. **Consider acceptance of the Hogg Foundation Healthy Minds Healthy Children five-year continuation grant in the amount of \$40,000.** The grant began 08/01/2018 and ends 07/31/2023.

D. **In collaboration with Education Foundation of Harris County, the Center for Grants Development submitted a request of two teacher supply boxes to the Kids in Need Foundation to support Baytown Center Early Head Start Program.**

E. **Submission of grant proposal to Wells Fargo in the amount of \$15,000 to support the CASE for Kids-Kids' Day Entrepreneurship project, which focuses on financial literacy, banking and business skills.** The project will serve 240 students at 20 campuses in the Harris County area.

F. **Submission of grant proposal to Texas Workforce Commission in the amount \$174,798** for Adult Education's Distance Learning Capacity Building Initiative to increase the number of students in online classes to 2,950 students.

G. **Submission of a request to Texas Capital Bank for \$5,715** to sponsor HCDE Teaching and Learning Center's teacher workshop, *New Course, New Challenges: Tackling Texas Financial Literacy through Financial Mathematics Professional Development*. This workshop would train 70 high school mathematics, social studies and Career and Technical educators.

H. **Revenue contracts less than \$50,000 (aggregate amount reported for this period is \$251,025):**

- Between Choice Partners and Humble ISD - Advisory for JOC contracts and misc., 10/1/2018 -8 /31/2019, \$22,750.

- Between School-Based Therapy Services and Humble ISD - Music Therapy, 8/16/2018 -8/15/2019, \$30,875.
- Between School-Based Therapy Services and Brazos ISD - Therapy Service, 8/16/2018 -8/15/2019, \$10,150.
- Between School-Based Therapy Services and Hempstead ISD - Therapy Service, 8/16/2018 -8/15/2019, \$45,150.
- Between School-Based Therapy Services and Columbia - Brazoria ISD - for Physical Therapy, 08/16/2018 - 08/15/2019, \$21,000.
- Between School-Based Therapy Services and Houston ISD - Therapy Services, 08/16/2018 - 08/15/2019, \$1,900.
- Between School-Based Therapy Services and Houston ISD - Therapy Services, 08/16/2018 - 08/15/2019, \$4,750.
- Between Center for Safe and Secure Schools and Alief ISD - NIMSICS training, 7/19/2018 - 8/6/2018, \$3,000.
- Between Center for Safe and Secure Schools and Houston ISD - Restorative Practices Professional Development, 08/15/2018 - 8/22/2018, \$3,000.
- Between Center for Safe and Secure Schools and Houston ISD Burrus Elementary School - Climate and Culture training, 8/16/2018 - 8/30/2018, \$1,000.
- Between Center for Safe and Secure Schools and Houston ISD McGowen Elementary School - Climate and Culture training, 8/16/2018 - 8/30/2018, \$1,000.
- Between ABS West and Lamar CISD - Extended school year, 6/11/2018 - 7/16/2018, \$5,500.
- Between ABS West and Lamar CISD - Individual monthly contract, 5/23/2018 - 6/6/2018, \$1,750.
- Between ABS West and Stafford MSD - Annual student contract, 8/27/2018 - 6/6/2019, \$10,400.
- Between Highpoint School East and Galveston ISD - Annual student contract, 8/27/2018 - 6/6/2019, \$47,000.
- Between Teaching Learning Center and Clear Creek ISD - Training in Social Studies, 9/17/2018 -9/27/2018, \$2,250.
- Between Teaching Learning Center and Alief ISD - ELAR TEKS Training, 9/11/2018 - 11/28/2018, \$5,500.
- Between Teaching Learning Center and Pearland ISD - Workstation Make & Take training, 8/14/2018 -8/14/2018, 5,350
- Between Teaching Learning Center and Lawson Academy - Summer Institute training, 8/20/2018 -8/23/2018, \$15,000.
- Between Teaching Learning Center and Cy-Fair ISD - Training for ELA teachers, 8/13/2018 -8/16/2018, \$4,000.
- Between Teaching Learning Center and Galena Park ISD - Incorporating literature training, 8/9/2018, \$1,200.
- Between Teaching Learning Center and Sheldon ISD - Engagement strategies in Chemistry for the Streamlined TEKS, 8/15/2018, \$1,000

- Between Research & Evaluation and BakerRipley - Services to facilitate Head Start, 4/9/2018 -1/29/2021,\$7,500.

I. **Expenditure Interlocal contracts less than \$50,000**

- Between Business Services and UNT - Center for Public Management, 5/12/2018 - 5/13/2018, \$4,505.

J. **Non-monetary contracts for FY 2018**

- Between Adult Education and Highlands United Methodist Church for location of Adult Education classes.
- Between Adult Education and Memorial Drive United Methodist Church for location of Adult Education classes.
- Between Adult Education and Christ the Servant Church for location of Adult Education classes.
- Between Adult Education and The River of Life Church for location of Adult Education classes.
- Between Adult Education and Goose Creek CISD for location of Adult Education classes.
- Between Adult Education and Memorial Assistance Ministries for location of Adult Education classes.
- Between Adult Education and Katy ISD for location of Adult Education classes.
- Between Adult Education and Foundry United Methodist Church for location of Adult Education classes.
- Between Head Start and The University of Texas - Medical Branch at Galveston for Educational experience with Health Professional students.
- Between Head Start and Harris County Public Health and Environmental Services - Provide preventive services to students.
- Between School-Based Therapy Services and Seton Hill University - Therapy services.

11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, October 17, 2018, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by Diane Trautman, seconded by George Moore to adjourn meeting.

Motion passes with 7-0 voting to adjourn

The meeting adjourned at 3:16 p.m.

Board President

Board Secretary